

Personal Data Protection Policy

This Personal Data Protection Policy sets out how **REWARDZ PTE LTD**, (referred to herein as “Organization”, “us”, “we” or “our”) comply with the provisions of the Personal Data Protection Act 2012 of Singapore (“PDPA”).

We also want you to understand the way in which we collect, use, disclose and/ or retain your Personal Data. This Personal Data Protection Policy sets out:

1. our policies on how we manage your Personal Data;
2. the types of Personal Data we collect, use, disclose and/ or retain;
3. how we collect, use, disclose and/ or retain your Personal Data; and
4. the purpose(s) for which we collect, use, disclose and/ or retain your Personal Data.

By giving us your particulars and other details, you are deemed to have given consent to Rewardz Pte Ltd to collect and use your personal data for the purpose of processing and responding to your query and feedback.

This Personal Data Protection Policy supplements but does not supersede nor replace any other consent, which you may have previously provided to us, nor does it affect any right that we may have at law in connection with the collection, use, disclosure and/ or retention of your Personal Data.

From time to time, we may update this Personal Data Protection Policy to ensure that our Policy is consistent with developments and trends in the Lab our Movement and/ or any regulatory changes. Should any revision(s) be made to this Personal Data Protection Policy, updates will be published on our site (www.rewardz.sg) Subject to your legal rights in Singapore, the prevailing terms of the Personal Data Protection Policy shall apply.

This Personal Data Protection Policy forms a part of the terms and conditions governing your relationship with us and should be read in conjunction with such terms and conditions (“Terms and Conditions”).

In the event of any inconsistency between the provisions of the Personal Data Protection Policy and the Terms and Conditions, the provisions of the Terms and Conditions shall prevail.

Your Personal Data

In this Personal Data Protection Policy, “Personal Data” refers to any data and/or information about you from which you can be identified by, either

- (a) from that data; or
- (b) from that data and other information to which we may have legitimate access to.

Examples of such Personal Data include but are not limited to:

1. your name, NRIC, passport or other identification number, telephone number(s), mailing address,

2. email address and any other information relating to you which you have provided in any forms you may have submitted to use, or in other forms of interaction with you;
3. information relating to payments, such as your bank account number or credit card information;
4. information about your usage of and interaction with our website and/ or services including computer and connection information, device capability, bandwidth, statistics on page views and traffic to and from our website

Collection of your Personal Data

Generally, we may collect your Personal Data through the following ways:

1. when your employer signs up for a service subscription with us;
2. when you access our websites or perform an online transaction;
3. when you install our mobile app and agree to the use of the app upon installation;
4. when you interact with any of our employees or social media,
5. when you submit an application to us for membership services and benefits;
6. when you respond to our request for additional Personal Data;
7. when you ask to be included in an email or other mailing list;
8. when you request that we contact you;
9. when you respond to our initiatives or promotions; and
10. when you submit your Personal Data to us for any other reason.

Purposes for the Collection, Use and Disclosure of Your Personal Data

Generally, we may collect, use, disclose and/ or retain your Personal Data for the following purposes:

1. to create your login profile, processing and termination of your membership when you are no longer working with our client;
2. to provide you with membership benefits and services;
3. to assist you with your enquiries;
4. to process payment for purchases and subscriptions;
5. to improve membership/ customer services, such as resolving complaints and handling requests and enquiries;
6. to conduct research, surveys and interviews;
7. to keep you updated on our events; and
8. to comply with applicable laws and regulations.

Marketing/ Optional Purposes

From time to time, we may contact you via electronic mail, mobile spot notifications, or social media platforms, to inform you about our membership benefits, services and events that we think may be of interest to you.

You can let us know at any time if you no longer wish to receive marketing materials (by informing us through support@rewardz.sg) and we will remove your details from our direct marketing database. Please note that we may still send you non-marketing messages such as surveys, corporate notices from your organization and other service related notices.

Disclosure of your Personal Data

We may disclose your Personal Data to the following groups for purposes mentioned above, subjected to the requirements of applicable laws:

1. your employer who had paid for the use of the portal and app
2. our professional advisers such as our auditors;
3. relevant government regulators, statutory boards or authorities or law enforcement agencies to comply with any laws, rules, guidelines and regulations or schemes imposed by any government authority;
4. any other person in connection with the purposes set forth above.

Third-Party Sites

Our website may contain links to other websites operated by third parties independent of the Organization. We are not responsible for the privacy practices of such websites operated by third parties even though it is linked to our website(s).

We encourage you to learn about the privacy policies of such third party website(s) by checking the policy of each site you visit and contact its owner or operator if you have any concerns or questions.

Protection of your Personal Data

We maintain appropriate security safeguards and practices to protect your Personal Data unauthorized access, collection, use, disclosure, copying, modification disposal or similar risks, in accordance with applicable laws.

Accuracy of your Personal Data

We take all reasonable measures to ensure that your Personal Data remains accurate, complete and up-to-date. You may also keep us informed when there are any updates to your Personal Data by contacting us directly.

Withdrawal of Consent

- If you wish to withdraw your consent to any use or disclosure of your Personal Data as set out in this Personal Data Protection Policy, you may contact us via support@rewardz.sg
- Please note that if you withdraw your consent to any or all use or disclosure of your Personal Data, depending on the nature of your request, we may no longer be in a position to continue to provide membership benefits and services to you.

- Such a withdrawal may therefore result in the termination of any membership that you may have with us.

Access and Correction of your Personal Data

You may request access to or make corrections to your Personal Data records. Please submit your request to us through support@rewardz.sg

Contacting Us

If you have any questions or complaints relating to the use or disclosure of your Personal Data, or if you wish to know more about our data protection policies and practices, please contact us at support@rewardz.sg.

个人数据保护政策

本《个人数据保护政策》阐述 REWARDZ PTE LTD (以下简称“组织”、“我们”或“我们的”) 如何遵守《2012年新加坡个人数据保护法》(以下简称“PDPA”) 的规定。

我们也希望您了解我们收集、使用、披露和/或保留您的个人数据的方式。本《个人数据保护政策》包括:

1. 我们如何管理您的个人数据的政策;
2. 我们收集、使用、披露及/或保留的个人数据类型;
3. 我们如何收集、使用、披露及/或保留您的个人数据; 以及
4. 我们收集、使用、披露和/或保留您的个人数据的目的。

通过您向本公司提供您的个人信息和其他详细信息, 您被视为已同意 Rewardz Pte Ltd 收集和使用您的个人数据, 以作处理及回应您的查询及反馈之用。

本《个人数据保护政策》补充但不取代或替代您先前可能向我们提供的任何其他同意, 也不会影响我们在法律上对于收集、使用、披露及/或保留您的个人数据而拥有的任何权利。

我们可能会不时更新本《个人数据保护政策》, 以确保我们的政策与实验室的发展及趋势、我们的动向及/或任何监管变动保持一致。如果对本《个人数据保护政策》进行任何修订, 我们将在我们的网站 (www.rewardz.sg) 上发布更新, 在新加坡法律允许的范围内, 适用最新的个人数据保护政策条款。

本《个人数据保护政策》构成管辖您与我们关系的条款及条件的一部分, 且应与该等条款及条件 (“条款及条件”) 共同阅读。

如果《个人数据保护政策》的规定与《条款及条件》之间有任何差异, 则应该以《条款与条件》的规定为准。

您的个人数据

出于《个人数据保护政策》的目的, “个人数据”是指任何可识别您身份的有关您的数据和/或信息, 包括:

- (a) 根据该数据本身; 或
- (b) 根据我们可合法访问的数据和其他信息。

该等个人数据的示例包括但不限于：

1. 您的姓名、身份证号码、护照或其他身份证明号码、电话号码、邮寄地址；
2. 电子邮件地址及任何其他与您有关的信息；而这些信息是您在提交以使用本网站和我们的服务、或在我们与您进行其他互动时所提供的信息；
3. 与付款有关的信息，例如您的银行帐号或信用卡信息；
4. 有关您对本网站及/或服务的使用和互动的信息，包括计算机和连接信息、设备能力、带宽、页面浏览统计数据 and 进出我们网站的流量。

您的个人数据的收集

一般情况下，我们会通过以下方式收集您的个人数据：

1. 在您的雇主在我们网站上注册来进行服务订阅时；
2. 在您访问我们的网站或进行网上交易时；
3. 在您安装我们的移动 App、并同意在安装时使用本 App 时；
4. 在您与我们的任何员工或社交媒体互动时，
5. 在您向我们申请会员服务和福利时；
6. 在您回复我们要求提供额外个人数据时；
7. 在您要求被列入电子邮件或其他邮寄名单时；
8. 在您要求我们与您联系时；
9. 在您响应我们的倡议或促销活动时；及
10. 在您因任何其他原因向我们提交您的个人数据时。

收集、使用及披露您的个人数据的目的

一般情况下，我们将出于以下目的而收集、使用、披露及/或保留您的个人数据：

1. 在您不再与我们的客户合作时，用于创建您的登录资料、处理和终止您的会员资格；
2. 为您提供会员福利及各项服务；
3. 协助解决您的疑问；
4. 处理购买和订阅的付款；
5. 改善会员/客户服务，例如解决投诉及处理要求及查询；
6. 进行研究、调查和访谈；

7. 让您了解我们的最新活动；及
8. 遵守适用的法律和法规。

市场营销/可选目的

我们可能会不时通过电子邮件、移动位置通知或社交媒体平台与您联系，将我们认为您可能感兴趣的会员福利、服务及活动告知您。

如果您不再希望收到营销材料，您可以（通过 support@rewardz.sg）随时通知我们，我们将从我们的直接营销数据库中删除您的详细信息。请注意，我们仍可能向您发送非营销信息，例如：调查、来自您的机构的公司通知和其他与服务有关的通知。

披露您的个人数据

在符合适用法律规定的情况下，我们可能会出于上述目的向下列团体披露您的个人数据：

1. 您的雇主，其已支付了门户和 App 使用费用；
2. 我们的专业顾问，例如我们的审计师；
3. 有关政府监管机构、法定委员会或当局或执法机构，以遵守任何政府当局施加的任何法律、规则、指南及规例或计划；及
4. 与上述目的有关的任何其他人士。

第三方网站

我们的网站可能包含与独立于本组织的第三方运营的其他网站的链接。对于第三方运营的此类网站的隐私做法，我们概不负责，即使它链接到我们的网站。

我们鼓励您阅读您访问的每个网站的政策，以了解此类第三方网站的隐私政策；如果您有任何担忧或问题，请联系其所有者或运营商。

保护您的个人数据

根据适用法律，我们维持适当的安全保障措施及做法，以保护您的个人数据，确保其免遭未经授权的访问、收集、使用、披露、复制、修改处置或类似风险。

您的个人数据的准确性

我们采取一切合理措施确保您的个人数据保持准确、完整和最新状态。如果您的个人数据有任何更新，您也可以直接联系我们，以通知我们。

撤回同意

- 如果您希望撤回您对本《个人数据保护政策》所载个人数据的任何使用或披露的同意，您可以通过 support@rewardz.sg 与我们联系
- 请注意，如果您撤回您对任何或所有使用或披露您的个人数据的同意，则根据您的要求的性质，我们可能不再能够继续为您提供会员福利和服务。
- 此类撤回可能因此导致终止您可能订阅的任何会员资格。

访问及更正您的个人数据

您可以要求访问或更正您的个人数据记录。请通过 support@rewardz.sg 向我们提交您的请求。

联系我们

如果您对您的个人数据的使用或披露有任何问题或投诉，或者，如果您希望更多地了解我们的数据保护政策和做法，请通过 support@rewardz.sg 联系我们。